



NC Black Bear Festival

June 3-5, 2016

Vendor Application

Got Questions?

Call Beth at 252-793-6627

Vendor Set - Up

Friday, June 3rd
2 pm - 4 pm

Saturday, June 4th
7:00am—8:30 am

Sunday, June 5th
10 am—11 am

Vendor Minimum Hours

Friday, June 3rd
5 pm - 8 pm

Saturday, June 4th
9 am - 5 pm

Sunday, June 5th
Noon - 5 pm

Festival Hours

Friday, June 3rd
5 pm - 10 pm

Saturday, June 4th
9 am - 9 pm

Sunday, June 5th
Noon - 5 pm

<u>Vendor Type:</u>	Food <input type="checkbox"/>	Retail <input type="checkbox"/>	Non-Profit <input type="checkbox"/>
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Name: _____

Organization/Business: _____

Address: _____ City: _____

State: _____ Zip: _____

Business/Home Phone: _____ Mobile Phone: _____

Email: _____ Website: _____

Sales Tax ID: _____ **MUST BE PROMINANTLY DISPLAYED*

Vendor Fees

Pay for 1 day and get the other 2 days free!

- Food Vendors:** \$150 *Commercial Food Vendors must provide a Washington County Environmental Health Form
MUST supply a sample menu.
 \$15 Electricity for one 20 amp receptacle (Vendors must supply their own Ext. Cords)
NO GENERATORS!

- Retail Vendors:** \$100 Under Our Big Tent, One 8' Table & Two Chairs
 \$15 Electricity for one 20 amp receptacle (Vendors must supply their own Ext. Cords)
 OR
 \$75 Bring Your Own Tent, Tables & Chairs
 \$15 Electricity for one 20 amp receptacle (Vendors must supply their own Ext. Cords)

- Non-Profits:** Free (if not selling food or merchandise) - Bring Your Own Tent, Tables & Chairs
 \$15 Electricity for one 20 amp receptacle (Vendors must supply their own Ext. Cords)
 OR
 \$50 Selling Food or Merchandise (If selling food, must provide a menu with your application)
 \$15 Electricity for one 20 amp receptacle (Vendors must supply their own Ext. Cords)
 OR
 \$100 Under Our Big Tent, One 8' Table & Two Chairs
 \$15 Electricity for one 20 amp receptacle (Vendors must supply their own Ext. Cords)

Must include proof of their non-profit status With their application



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Days Attending: Friday Saturday Sunday

Check or money order Payable to the NC Bear Fest Enclosed: \$ _____

(There are no refunds due to weather on the weekend of the event)

By signing this application, I am acknowledging that I have read and understand the Application and Rules and Regulations outlined by the NC Black Bear Festival and agree to abide by them.

Signature: _____ Date: _____

Printed Name: _____

Application Submission Check List:

- Signed and Initialed Pages 1-3 of Application
- Signed Release & Hold Harmless Agreement
- Payment

Include if Applicable:

- Food Vendor Menu
- Proof of Non– Profit Status
- Commercial and Non-profit Vendor's description of merchandise/information/service you will be offering/selling and/or items to be raffled.

Make Checks or Money Orders payable to: **NC Bear Fest**

Mail to: **NC Black Bear Festival - PO Box 706 - Plymouth, NC - 27962**



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Rules and Regulations

1. Submission of an application does not guarantee acceptance and booth space.
2. Applications are accepted on a space-available basis.
3. Provide a clear and accurate description of your products on the application, or include an additional page or photos if necessary.
4. The NC Black Bear Festival cannot guarantee that other vendors will not duplicate your type of craft or items.
5. All applications must be received by **May 9, 2016**. All booth sites will be assigned two weeks prior to the event with confirmation sent as soon as assignments are completed.
6. Payment for space must accompany application. Check will not be cashed until the application is accepted by the NC Black Bear Festival Vendor Committee. If application is not accepted, Vendor's payment will be returned.
7. Registration fees are non-refundable with the exception of confirmed cancellations made prior to May 1, 2016.
8. Non-profit vendors must include proof of their non-profit status with their applications.
9. Non-profits must describe information/service you will be offering and/or items to be raffled.
10. Vendors are required to set up during the times specified on the application.
11. Security will be provided Friday and Saturday nights, however, you are still responsible for items left at your booth.
12. All vendors must clean the area around their booth space(s) before they leave at the end of each day.
13. The need for a larger than 20 service amp electrical hook-up must be communicated and approved in advance.
14. No generators will be allowed.
15. The NC Black Bear Festival Committee reserves the right to remove any vendor from the Festival if it feels the vendor is in violation of the rules and regulations or the spirit of the Festival.
BOOTH FEES WILL NOT BE REFUNDED IF THE VENDOR IS CONSIDERED TO BE IN VIOLATION OF THE RULES.

Initials _____



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Release & Hold Harmless Agreement

The Vendor agrees to the following:

Indemnify, save harmless, and defend The NC Black Bear Festival, its volunteers, Washington County Travel & Tourism Authority, its Board members, its successors in interest from and against any and all claims, demands, actions, debts, liabilities, and attorney fees arising out of, claimed on account of, or in any manner predicated upon loss or damage to the property of and injuries to or death of any and all persons whatsoever, in any manner caused or contributed to by the Vendor, its agents, volunteers, or employees while upon or about the NC Black Bear Festival, Town of Plymouth Property and other property where the festival is using, where the Vendor is located, or while going to or departing from the same, and to indemnify and save harmless the NC Black Bear Festival, its volunteers, Washington County Travel & Tourism Authority, its Board members, its successors in interest from any liability and that the NC Black Bear Festival may suffer as the result of acts of negligence, fraud, or misconduct of any Vendor, Vendor's agent, volunteer, or employees on or about the NC Black Bear Festival.

Release the NC Black Bear Festival, its volunteers, Washington County Travel & Tourism Authority, its Board members, its successors in interest from any and all liability for loss or damage to property and merchandise used by the Vendor in the operation of the Vendor due to theft, fire, storm, flood and damages through any force of nature or otherwise.

I further grant the NC Black Bear Festival permission to use any photographs, motion pictures, recording or any other record of my participation in the festival for any legitimate reasons.

Signature: _____ Date: _____

Printed Name: _____